

20180904 - Daily Scrum Meeting Minutes

Attendees: Adrian Rodriguez Carlos Vera Cristian Cepeda Julian Oscar Antonio Padilla

Start time: 6:00 pm

End time: 6:30 pm

Adrian Rodriguez :

- What was done since the last scrum meeting?
 - Emailed Aaron about not having a board
 - Created some epics on JIRA
- What is planned to be done until the next scrum meeting?
 - Uploading current legislation UI
 - User story mapping
- What are the hurdles
 - No scrum board on Jira
 - No comm's between PO team and us

Carlos Vera :

- What was done since the last scrum meeting?
 - Start looking at React, NodeJS, Express Documentation
 - Review Granicus PDF
 - Got introduction and example from Cristian for React app
- What is planned to be done until the next scrum meeting?
 - Coordinate schedule with team for performing end-of-sprint activities
- What are the hurdles?
 - Need more information from MDC

Cristian Cepeda :

- What was done since the last scrum meeting?
 - In Jira under Portfolio
 - And under "View Portfolio" I created a plan. I was playing around with it while they got our authorization correct and allowed us access to our boards
 - And under "Manage Shared Teams" I added us to a team
 - Under Hipchat I created a room for our group just in case we would need to use it
 - Named Agenda Management System and added all you guys to it.
- What is planned to be done until the next scrum meeting?
 - Help create our first user story map
- What are the hurdles?
 - Not enough information on process to proceed

Julian :

- What was done since the last scrum meeting?
 - Went over the JIRA software/setup
 - Communicated with team as to our next meeting and design goals for this week
- What is planned to be done until the next scrum meeting?
 - Went over user story mapping with team via sticky notes
 - Set schedule and hours along with the team as to the daily scrums, sprint plannings, reviews, etc.
 - Input user stories into JIRA with team if edits need to be made
- What are the hurdles?
 - Still need more clarification on project specifications from PO

Oscar Antonio Padilla :

- What was done since the last scrum meeting?

- Studied flow-charts and RFC MCD pdf more thoroughly
- Emailed Margaret about Arlene meeting, Agile workshop, and future meetings for clarity
- What is planned to be done until the next scrum meeting?
 - Enter work hours into Timesheet
 - Set daily scrums, sprint planning, checkpoint, review, and retroactive meeting times
 - Layout User Story map and get picture with team
 - Enter User Stories into Jira with team
- What are the hurdles?
 - Waiting on reply from PO team